

# Carbon County EMS Board Minutes

Nov. 19th 2024

Called to Order at 7:03

- 1. Roll Call:** Board Members: Kim Haman, Jennifer Hickok, Anna Simons, Brooke Million, Jeremiah Eldred, Kim Bader, Mark Patterson. Others Present: Tom Kuntz RLFR Fire chief, Torsten Prahrl RLFR, Kim Bednarz RLFR, Chris Pugrud JEMS/ Joliet Fire, Roger Steffan CVEMS, Charlie Buechlar with JEMS, Terry Harper JEMS, Alex Songstad , Steve Fendler CFVEMS , Charlene HHB: JEMS, RLFR, Cody Atwod: JEMS, RLFR.
  
- 2. Reading and Disposing of any unapproved minutes:** Minutes from the meeting 10/30/24 read individually, Only concerns presented were a few name spelling errors. Motion to approve minutes by Jennifer Hickok, Seconded by Mark Patterson with minor spelling corrections. All in favor, Motion carries- Minutes to be edited by Bednarz.
  
- 3. Reports of Board Members:** Jennifer Hickock thanked services for being at football games.
  
- 4. Public Comment in accordance with 2-3-103, MCA:** None
  
- 5. Old Business**
  - a. Review and Approval of Formula for mill distribution:** Mill distribution was discussed. Mark Patterson moved to adopt an allocation formula to disperse tax revenue collected as follows: 50% to Red Lodge, 25% to Joliet EMS, and 25% to Clark's Fork Valley EMS. Simons Seconded. Haman, Hickok, Eldred, Patterson, Million, Bader and Simons all vote in favor, Motion Carries.
  
  - b. Review of Draft Contract Services Agreement:** Tom Kuntz explained the Draft agreement was edited today by him to make one agreement between the County and "Agencies" to include all three agencies- Joliet, Clarks Fork Valley and Red Lodge EMS. Tom highlighted several points throughout the document. Anna Simons had a question about the 5 year auto renewal, Tom explained that it is a place holder to keep the agreement in place. Mark Patterson had a question about individual agencies being able to bill and keep revenue. Tom explained, yes, they can bill for services and earn revenue. Steve Fendler had a couple questions- one about Personnel and Provision of Service. With the wording as it is, it seems like an employee of Carbon County can't work for an ambulance service- Tom agreed and will work on that wording with the county attorney. Another question was raised about the Budget and Financing section and what is required for budget reporting and Mark Patterson recommended putting a target

date so it doesn't get lost in the year's meetings. Tom requests that each Agency gets its legal name and address to Kim Bednarz so we can have a closer to final copy to approve at the next meeting.

Jennifer Hickok motioned to authorize the chair to sign the agreement as presented with a few changes as discussed. Anna Simons seconded; Haman, Hickok, Eldred, Patterson, Million, Bader, Simons all vote in favor, motion carries

## 6. New Business

### a. Discussion and determination of regular meeting schedule and location:

Determination of regular meeting schedule: Kim Haman stated that the Joliet Fire Hall seems to be a good location and would like to continue meeting here. She asked for feedback on meeting regularity and suggested bi-monthly or quarterly meetings. Hickok, Bader and Simons said they agreed with meeting quarterly. January, April, June were suggested by Tom so that a meeting doesn't happen in July. Tuesdays are the best for Joliet fire hall availability- with the exception of the second Tuesday of the month.

January 21st @ 7pm, and April 22nd @ 7 at Joliet Fire hall is set for the next two meetings. A reminder will be sent a couple of weeks ahead to confirm,

### b. Discussion and approval of Red Lodge Fire Rescue to assist with maintaining meeting minutes, communication and report function:

Discussion of RLFR assisting with board administration: Kim Haman recommends that the board allow RLFR (Kim Bednarz) to help with the administration of the Carbon County EMS Board. Anna Simons casts seven votes for the help! Everyone agrees with the recommendation.

## 7. Agency Reports:

Kim Haman asks for what sort of agency reports the board would like to have at the meetings. Discussion ensued. Torsten suggested that the three agency chiefs get together to determine what they would like to report to the board. Board members would like to be educated by the agencies. Chris Pugrud suggested having the board come to the agency location and get eyes on their operation. Jeremiah Eldred mentioned wanting data.

- a. Pahl gave a report for RLFR- calls are starting to increase again and RLFR is preparing for Red Lodge Mountain to open, also, a Mass Casualty Training is happening tomorrow. RLFR is also preparing to put in a bid for a type 2 ambulance in December.

- b. Terry from JEMS indicates they are excited to get their funding. JEMS plans to increase their stipend pay for volunteers, and is looking to hire someone. Charlene added that Joliet has a new Medical Director, Dr. Ortiz, and is working hard to get more dialed in with their policies and procedures. JEMS also recently purchased a new ambulance through a grant it received a few years ago. Chris Purgud added that JEMS is looking to hire people to cover days as those seem to be the hardest times to cover calls.
- c. Roger Steffan with Clarks Fork Valley states CFVA has 2 Ambulance bids out. Call volume has been relatively slow, and CFVA has done some football standbys. They are exploring similar options to pay people to be on call with their funding, and are very much looking forward to the funding.

**8. Next meeting:** Next meeting Scheduled for January 21, 2025 at 7pm at Joliet Fire Hall

**9. Adjournment:** Meeting Adjournment Moved by Eldridge, Simons seconded, adjourned at 8:27